

# APPLICATION FOR CERTIFIED COPY OF BIRTH OR DEATH CERTIFICATE

Lindsey Aldrich  
 Motley County and District Clerk  
 PO Box 660  
 Matador, TX 79244  
 806/347-2621

**FOR OFFICE USE ONLY**

Certificate # \_\_\_\_\_

Record Found Vol \_\_\_\_\_ Page \_\_\_\_\_

**Birth**

# Requested \_\_\_\_\_

\_\_\_\_\_ Certified Copies x \$23.00 = \_\_\_\_\_

Total Enclosed = \_\_\_\_\_

**Death**

# Requested \_\_\_\_\_

\_\_\_\_\_ 1<sup>st</sup> Certified Copy x \$21.00 = \_\_\_\_\_

\_\_\_\_\_ Additional Copies x \$4.00 = \_\_\_\_\_

Total Enclosed = \_\_\_\_\_

1. Full Name of Person on Record	First Name	Middle Name	Last Name
2. Date of Birth or Death	Month, Day Year		Sex
3. Place of Birth or Death	City or Town	County	State
4. Full Name of Father	First, Middle, Last		
5. Full Maiden Name of Mother	First, Middle, Last		

6. APPLICANT'S NAME: \_\_\_\_\_ TELEPHONE #: (\_\_\_\_) \_\_\_\_\_

7. MAILING ADDRESS: \_\_\_\_\_

8. RELATIONSHIP TO PERSON NAMED IN LINE #1: \_\_\_\_\_ 9. PUPROSE FOR OBTAINING THIS RECORD: \_\_\_\_\_

10. ADDITIONAL IDENTIFYING INFORMATION FOR DEATH CERTIFICATE:

SOCIAL SECURITY NUMBER OF DECEASED: \_\_\_\_\_

BIRTH DATE: \_\_\_\_\_ BIRTH PLACE ETC.: \_\_\_\_\_

**WARNING: THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT IN THIS FORM CAN BE 2-10 YEARS AND A FINE OF UP TO \$10,000 (HEALTH AND SAFETY CODE, CHAPTER 195, SEC. 195-003)**

\_\_\_\_\_  
 SIGNATURE OF APPLICANT \_\_\_\_\_  
 DATE

IDENTIFICATION TYPE: \_\_\_\_\_ NUMBER: \_\_\_\_\_  
ATTACH PHTOCOPY (DL/I.D. CARD, ETC.) (DL/I.D. CARD, ETC)

Payment Mehod:

Cash  Check/Money Order/Cashier's Check

CK# \_\_\_\_\_

Credit/Debit Card #: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Expiration Date on Card: \_\_\_\_\_

Security Code on Card: \_\_\_\_\_

Please be advised there is a \$1 minimum or 2.35% convenience fee added to all credit/debit card payments

NOTICE: BIRTH RECORDS ARE CONFIDENTIAL FOR 50 YEARS AND DEATH RECORDS ARE CONFIDENTIAL FOR 25 YEARS; THEREFORE, ISSUANCE IS RESTRICTED. OTHER RECORDS MAY BE OBTAINED WHEN SUFFICIENT INFORMATION FOR IDENTIFICATION IS PROVIDED. ADMINISTRATIVE RULES REQUIRE THAT ON RESTRICTED RECORDS ALL IDENTIFYING INFORMATION (LINES 1-5) RELATIONSHIP (LINE 9) AND PURPOSE (LINE 10) BE PROVIDED IN ORDER TO ISSUE THE RECORD.